

MINUTES OF A REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK HELD JUNE 16, 2015

A Regular Meeting of the Lower Alloways Creek Township Committee was held on June 16, 2015 with Mayor Timothy W. Bradway calling the meeting to order at 7:30 p.m.

STATEMENT OF NOTICE GIVEN

The Township Clerk read the following statement.

This is a Regular Meeting of the Township Committee of the Township of Lower Alloways Creek being held in compliance with the "Open Public Meetings Act" N.J.S.A. 10:4-6. To insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which any business affecting them is discussed or acted upon. Advance written notice of this meeting was given by way of an Annual Notice, which was filed with the Lower Alloways Creek Township Clerk, forwarded to the South Jersey Times, posted on the Township's Website and the Bulletin Board in the lobby of the Lower Alloways Creek Township Municipal Building in compliance with said Act.

FLAG SALUTE Mayor Bradway led in the Flag Salute.

ROLL CALL OF COMMITTEE

Present: Mr. Breslin, Mr. Palombo, Mrs. Pompper, Mr. Venable, and Mayor Bradway **Absent:** None

OTHERS IN ATTENDANCE:

Also in attendance were -9- (nine) members of the Public including Lewis Fogg, Public Works Foreman; Lt. Venable, Police Department and the Township Clerk Ronald L Campbell Sr.

APPROVAL OF AUDITED VOUCHERS

Motion (Pompper, Venable) that all properly audited vouchers be paid.

The motion to pay properly audited vouchers passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: Bradway # 17894 Absent: none

MONTHLY REPORTS TO THE COMMITTEE

The Mayor requested that the minutes reflect that the May 2015 Monthly Reports to the Township Committee have been received from the following Departments and are on file with the Clerk: Police Department, Municipal Court, Tax Collector, Sewer Collector, Construction Office, Engineer, Animal Control and Finance.

APPROVAL OF THE MINUTES

Motion (Pompper, Venable) to approve the Regular and Closed Session Minutes of the Meeting held May 18, 2015.

The motion to approve the Regular and Closed Session Minutes of the Meeting held May 18, 2015 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo, and Bradway

Nays: none Abstain: none Absent: none

RESOLUTIONS

Motion (Pompper, Bradway) for Resolution 2015-78, a Resolution to approve a shared services agreement with Pennsville Township for Animal Sheltering Services.

RESOLUTION 2015-78

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE TOWNSHIP OF LOWER ALLOWAYS CREEK AND PENNSVILLE TOWNSHIP FOR ANIMAL SHELTERING SERVICES.

Whereas, the Township of Lower Alloways Creek recognizes the need and benefit to its residents to have available Animal Sheltering services, and;

WHEREAS, the Township of Pennsville has Animal Sheltering facilities available to for use by the Township of Lower Alloways Creek, and;

WHEREAS the Township of Lower Alloways Creek can benefit by entering into an agreement for Animal Sheltering Services with the Township of Pennsville, and;

WHEREAS, the Chief Financial Officer has provided a certification of availability of funds in the amount of \$7,200.00 (seven thousand two hundred) for the 2015 Budget (account # 5-01-27-340-203) and certifies the remainder of the contract amount will be appropriated in succeeding years as necessary (2016 # 6-01-27-340-203), and;

NOW THEREFORE BE IT RESOLVED by the Township of Lower Alloways Creek in the County of Salem, and the State of New Jersey that the Mayor and Clerk of the Township of Lower Alloways Creek are hereby authorized to enter into an agreement with the Township of Pennsville for Animal Sheltering Services at a cost of \$7,200.00 (seventy-two hundred) for the period of June 1, 2015 through May 31, 2016

Mr. Venable commented that he would like the Committee to consider giving him a month to negotiate with Pennsville to get a better deal. Mr. Venable stated that over the winter months the Township does not take many animals to the shelter and perhaps we should go to a per animal basis or see what else is out there. Mrs. Pompper stated that she was satisfied with this agreement. Mr. Breslin stated that there have been months where we took many animals and were never charged anything additional, so it probably works out.

The motion for Resolution 2015-78 to approve a shared services agreement with Pennsville Township for Animal Sheltering Services passed a vote of the Township Committee as follows: 4-1

Ayes: Pompper, Breslin, Palombo and Bradway

Nays: Venable Abstain: none Absent: none

Motion (Pompper, Venable) for Resolution 2015-79, a Resolution certifying the 2014 Audit.

RESOLUTION 2015-79 A RESOLUTION CERTIFYING THE 2014 AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year ending December 31, 2014 has been filed by a Registered Municipal Accountant with the Township Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that the Annual Report of Audit for the year ending December 31, 2014 has been filed by a Registered Municipal Accountant with the Township Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Lower Alloways Creek, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution to said Board to show evidence of said compliance.

The motion for Resolution 2015-79 certifying the 2014 Audit passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway
Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) for Resolution 2015-80, a Resolution to accept the Corrective Action Plan for the "Findings and Recommendations" of the 2014 Audit.

RESOLUTION 2015-80

A RESOLUTION TO ACCEPT THE CORRECTIVE ACTION PLAN FOR THE "FINDINGS AND RECOMMENDATIONS" OF THE 2014 AUDIT.

WHEREAS, the annual report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Township of Lower Alloways Creek; and,

WHEREAS, the Audit report by statute contains "Findings and Recommendations" made by the Registered Municipal Accountant to which a Corrective Action Plan must be formulated; and,

WHEREAS, the Chief Financial Officer has made a Corrective Action Plan to the "Findings and Recommendations" of the 2014 Audit; and,

WHEREAS, the Township Committee has reviewed the Corrective Action Plan as made by the Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED THAT the Township Committee of the Township of Lower Alloways Creek does accept the Corrective Action Plan made by the Chief Financial Officer.

BE IT FURTHER RESOLVED that a copy of this resolution be distributed to the Chief Financial Officer and other agencies as required by law.

The motion for Resolution 2015-80 to accept the Corrective Action Plan for the "Findings and Recommendations" of the 2014 Audit passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway
Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) for Resolution 2015-81, a Resolution to show compliance with N.J.A.C. 5:30-6.5 certifying that the Governing Body has familiarized themselves with at least the minimum requirement of reviewing the "Findings and Recommendations" of the 2014 Audit.

RESOLUTION 2015- 81

A RESOLUTION CERTIFYING THAT ALL MEMBERS OF THE GOVERNING BODY HAVE REVIEWED, AS A MINIMUM, THE SECTIONS OF THE ANNUAL AUDIT ENTITLED "FINDINGS AND RECOMMENDATIONS"

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year ending December 31, 2014 has been filed by a Registered Municipal Accountant with the Township Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or "Findings and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of 52:27BB- 52 -to wit:

R.S. 52:27BB-52 -A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office. "

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Lower Alloways Creek, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

The motion for Resolution 2015-81 to show compliance with N.J.A.C. 5:30-6.5 certifying that the Governing Body has familiarized themselves with at least the minimum requirement of reviewing the "Findings and Recommendations" of the 2014 Audit passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Pompper, Bradway) for Resolution 2015-82, a Resolution to award a contract to Dewitt Masonry to replace the concrete pad on the New Street side of the Hancocks Bridge Fire House at a cost of \$ 19, 357.95.

Mr. Venable stated that he was opposed to doing this work and only wants to do the trench area or appropriate area that had been disturbed. Mr. Venable asked why we are going to replace a whole large pad, when only a small width area needs replacing. Mrs. Pompper stated that this is what Mr. Lynch is recommending based on the trailer tanker size that will use the pad and Mr. Lynch would not recommend any other plan of action.

The motion for Resolution 2015-82 to award a contract to Dewitt Masonry did not passed a vote of the Township Committee as follows: 0-5

Ayes: none Nays: Pompper, Bradway, Venable, Breslin and Palombo

Abstain: none Absent: none

Motion (Pompper, Venable) for Resolution 2015-83, a Resolution to award a lease contract to Copiers Plus for two copiers from July 1, 2015 through June 30, 2019 a cost of \$17,304.00.

RESOLUTION 2015-83

**AWARDING A LEASE CONTRACT TO COPIERS PLUS FOR TWO COPIERS FROM JULY 1, 2015
THROUGH JUNE 30, 2019 AT A COST OF \$17,304.00**

WHEREAS, the Township of Lower Alloways Creek has a need to have copiers available to conduct the business of the Township and;

WHEREAS, the Township Purchasing Agent solicited a Request for Proposals for the leasing of two copiers for use by the Township to conduct its business operations, and;

WHEREAS proposals have been received for the leasing of two copiers for use by the Township to conduct its business operations, and;

WHEREAS, Copiers Plus of Egg Harbor, New Jersey submitted the lowest quote for the leasing of two copiers for use by the Township to conduct its business operations at a cost of:

Lanier 5054	Administration	\$180.25 per month
Lanier 2503 Color	Police Dpt.	\$180.25 per month,

For a cost total over the four-year period of \$17,304.00, and;

WHEREAS, the Chief Financial Officer has provided a certification of availability of funds in the amount of \$ 17,304.00 in the 2015 Budget and succeeding years budgets (account #5-04-55-168-000), and;

WHEREAS, the Purchasing Agent of the Township is recommending that a lease contract be awarded to Copiers Plus of Egg Harbor, New Jersey for the two copiers so specified.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Lower Alloways Creek does hereby award a lease contract from July 1, 2015 through June 30, 2019 to Copiers Plus for the leasing of two copiers for use by the Township to conduct its business operations.

BE IT FURTHER RESOLVED that the Purchasing Agent be authorized to sign a contract for such services.

The motion for Resolution 2015-83 to award a lease contract to Copiers Plus for two copiers from July 1, 2015 through June 30, 2019 a cost of \$17,304.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) for Resolution 2015-84, a Resolution authorizing approval to submit a grant application and execute a grant contract with the NJ DOT for the resurfacing of Alloways Creek Neck Road Phase III.

RESOLUTION 2015-84

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE ALLOWAYS CREEK NECK ROAD PHASE III PROJECT.

NOW, THEREFORE, BE IT RESOLVED that Township Committee of the Township of Lower Alloways Creek formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as LAIF-2015-Reconstruction of Alloway Creek Neck Road Section III-00006 to the New Jersey Department of Transportation on behalf of the Township of Lower Alloways Creek.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Lower Alloways Creek and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

The motion for Resolution 2015-84 authorizing approval to submit a grant application and execute a grant contract with the NJ DOT for the resurfacing of Alloways Creek Neck Road Phase III passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) for Resolution 2015-85, a Resolution authorizing the Mayor and Clerk to execute the Contract to Renew Membership with the Gloucester, Salem, Cumberland County Joint Insurance Fund

RESOLUTION 2015-85

A RESOLUTION AUTHORIZING THE RENEWAL OF MEMBERSHIP WITH THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (hereinafter the "FUND") is a duly chartered Municipal Joint Insurance Fund as authorized by N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Township of Lower Alloways Creek (hereinafter the "MUNICIPALITY") is currently a member of said FUND; and

WHEREAS, effective December 31, 2015, said membership in the FUND will expire unless earlier renewed; and

WHEREAS, the Governing Body of the MUNICIPALITY has authorized the entry into this Contract to renew said membership through the adoption of a Resolution # 2015-86 which details the reasons for renewing said membership with the FUND; and

WHEREAS, the FUND has accepted the renewal of the membership of the MUNICIPALITY in the FUND by the adoption of a Resolution.

NOW, THEREFORE, it is hereby contracted and agreed between the FUND and the MUNICIPALITY as follows:

1. The MUNICIPALITY hereby renews its membership in the FUND for a three (3) year term commencing on January 1, 2016 and ending on January 1, 2019 as authorized by Resolution #2015-86.
2. The MUNICIPALITY hereby ratifies and reaffirms the Indemnity and Trust Agreement, the By-Laws and other organizational and operating documents of the FUND as are from time to time amended and altered by the FUND and/or the Department of Banking and Insurance in accordance with the applicable statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The MUNICIPALITY shall be a participating member of the FUND for the three (3) year term of this Contract, and the MUNICIPALITY shall comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of MUNICIPALITY in the FUND, the FUND has agreed by the adoption of a Resolution, subject to the continuing approval of the Commissioner of Banking and Insurance, to accept the renewal application of the MUNICIPALITY.

This Contract was executed on this 16th day of June, 2015 as the lawful and binding act and deed of the MUNICIPALITY and the FUND, and the execution of this Contract has been duly authorized by Resolution # 2015-85 of the governing body of the MUNICIPALITY and Resolution of the FUND.

The motion for Resolution 2015-85 authorizing the Mayor and Clerk to execute the Contract to Renew Membership with the Gloucester, Salem, Cumberland County Joint Insurance Fund passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

ORDINANCE (PUBLIC HEARING)

Mayor Bradway opened the meeting to a Public Hearing on Ordinance 2015-04 an ordinance amending previous ordinances setting the Salaries and Compensation of Employees and Officers.

No one from the Public indicated that they wished to make any comments.

Mayor Bradway closed the Public Hearing on Ordinance 2015-04, an ordinance amending previous ordinances setting the Salaries and Compensation of Employees and Officers.

Motion (Pompper, Venable) for final adoption of Ordinance 2015-04 an ordinance amending previous ordinances setting the Salaries and Compensation of Employees and Officers.

ORDINANCE 2015-04

AN ORDINANCE AMENDING PREVIOUS ORDINANCES FIXING THE COMPENSATION TO BE PAID TO THE APPOINTED OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK

BE IT ORDAINED by the Township Committee of the Township of Lower Alloways Creek, in the County of Salem and the State of New Jersey, that an Ordinance Fixing the Compensation to be Paid to the Appointed Officers and Employees of the Township of Lower Alloways Creek for 2015 is hereby amended to provide rates of Salary and Wage compensation as follows:

<u>POSITION</u>	<u>PERIOD</u>	<u>SALARY</u>
Emergency Management Coordinator	Annually	\$ 4,904.00
Emergency Management Deputy Coordinator	Annually	\$ 3,500.00

SECTION 1. Other provisions that may increase any one individual's compensation include, but are not limited to: overtime, extended shifts, night shift differential, holidays, longevity and other provisions in agreements with the Township of Lower Alloways Creek or stated in the Municipal Employees Policy Manual.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith to the extent of such inconsistencies be and the same are hereby repealed to the extent of such inconsistency.

SECTION 3. This Ordinance shall take effect upon its final passage and publication as required by law. The provisions of this Ordinance shall remain in full force and effect until amended or repealed.

Public Hearing on this Ordinance was held on June 16, 2015 at 7:30 p.m., at the Municipal Building, 501 Locust Island Road, Hancock's Bridge, New Jersey.

This Ordinance which was introduced for First Reading on May 18, 2015 was published by Title in the South Jersey Times and placed on the Township's Bulletin Board giving notice of said Public Hearing as required by Law.

The motion for final adoption of Ordinance 2015-04 an ordinance amending previous ordinances setting the Salaries and Compensation of Employees and Officers passed a vote of the Township Committee as follows:
5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway
Nays: none Abstain: none Absent: none

OLD BUSINESS:

Mayor Bradway stated that a NJSLOM conference call regarding the Verizon / BPU ruling that they will not have to maintain the land lines in NJ will be held June 23 and that if any Committee member has any input or thoughts to let him know by the 23rd.

Mayor Bradway stated that at the last meeting the Committee approved proceeding with a land swap agreement with a property on Maskells Mill Road. Mayor Bradway further stated that that property owner now would like to purchase additional property with no swap of land involved. Mayor Bradway stated

that a drawing was in the packet and did anyone from the Committee have any objections or concerns in proceeding with this new proposal.

Motion (Pompper, Venable) for the Township Solicitor to proceed and prepare the proper agreement and procedure for the Township to transact the sale of land and that the adjoining property prepare such documents as directed by the solicitor and incur all the costs of the transaction.

The motion for the Township Solicitor to proceed and prepare the proper agreement and procedure for the Township to transact the sale of land and that the adjoining property prepare such documents as directed by the solicitor and incur all the costs of the transaction passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway
Nays: none Abstain: none Absent: none

NEW BUSINESS:

Motion (Pompper, Bradway) to appoint Lou Polillo as Plumbing Sub Code Official retroactive to April 1, 2015.

The motion to appoint Lou Polillo as Plumbing Sub Code Official retroactive to April 1, 2015 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Bradway, Venable, Breslin and Palombo
Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) to accept the resignation of Lou Polillo as Plumbing Sub Code Official effective May 15, 2015.

The motion accept the resignation of Lou Polillo as Plumbing Sub Code Official effective May 15, 2015 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway
Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) to appoint James R. Sauro as Plumbing Sub Code Official retroactive to May 15, 2015.

The motion appoint James R. Sauro as Plumbing Sub Code Official retroactive to May 15, 2015 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway
Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) to approve an IT maintenance contract for the Police Department with Premier Technology Solutions at a cost of \$ 6020.00.

The motion approve an IT maintenance contract for the Police Department with Premier Technology Solutions at a cost of \$ 6020.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway
Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) to approve the purchase of ammunition from Atlantic Tactical at a cost of \$ 5,491.88.

The motion to approve the purchase of ammunition from Atlantic Tactical at a cost of \$ 5,491.88 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway
Nays: none Abstain: none Absent: none

Motion (Pompper, Palombo) to approve the testing of fire hose and ladders by Waterway at a cost of \$2,500.00.

The motion approve the testing of fire hose and ladders by Waterway at a cost of \$2,500.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Palombo, Breslin, Venable and Bradway
Nays: none Abstain: none Absent: none

Motion (Pompper, Bradway) to approve the purchase of a Snap-On Tire Changer at a cost of \$ 8,506.18.

Mr. Venable questioned Mr. Fogg, why the Township needed such an expensive tire changer, when we can have our tires changed for \$25.00 each. Mr. Fogg stated that this tire changer will do the larger size Police SUV tires and has a tire lift mechanism on it, which will reduce the chance of back injuries. Mr. Venable stated that he is opposed to this purchase because he has looked into this and we would be purchasing a tire changer that a tire business would have and we are not in the tire business. Mr. Breslin stated that with some planning we can take a vehicle or set of tires to be changed and get it later that day. Mr. Venable stated that the Township keeps at least two tires ready for the Police vehicles for emergency reasons so it is not an issue of needing a tire changed right away.

The motion approve the purchase of a Snap-On Tire Changer at a cost of \$ 8,506.18 did not passed a vote of the Township Committee as follows: 1-4

Ayes: Pompper Nays: Venable, Breslin, Palombo and Bradway
Abstain: none Absent: none

Motion (Venable, Pompper) to approve the replacement of the Heat Pump of Unit A-4 at the Leisure Arms Complex by Autocon at a cost of \$4,350.00.

The motion approve the replacement of the Heat Pump of Unit A-4 at the Leisure Arms Complex by Autocon at a cost of \$4,350.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Pompper, Breslin, Palombo and Bradway
Nays: none Abstain: none Absent: none

Motion (Venable, Bradway) to approve the use of the Municipal Complex grounds by the Ruritans for their Crab & Crab Fest Saturday September 19, 2015.

The motion approve the use of the Municipal Complex grounds by the Ruritans for their Crab & Crab Fest Saturday September 19, 2015 passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Breslin, Palombo and Pompper,
Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) to approve a ten hour / four-day workweek for the CFO/Purchasing Agent and Municipal Clerk from July 6 through August 28, 2015.

The motion approve a ten hour / four-day workweek for the CFO/Purchasing Agent and Municipal Clerk from July 6 through August 28, 2015 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway
Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) to approve payment to Bayshore Ford of Pennsville for repairs to Bus # 46 in the amount of \$18,712.95.

The motion approve payment to Bayshore Ford of Pennsville for repairs to Bus # 46 in the amount of \$18,712.95 passed a vote of the Township Committee as follows: 4-0-1

Ayes: Pompper, Venable, Breslin and Palombo

Nays: none Abstain: Bradway Absent: none

Motion (Pompper, Venable) to approve the overnight stay and attendance at the NJSLOM Conference for the following:

Any Committee Persons who wish to attend

Lewis Fogg November 18- 19, 2015

Ronald L Campbell Sr. November 17- 18, 2015

Kevin Clour November 18 - 19, 2015

The motion approve the overnight stay and attendance at the NJSLOM Conference (per list above) passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

CORRESPONDENCE

Mr. Venable read a letter from Carlton and Audrey Holladay thanking the Township Committee and Public Works Department in particular for the wonderful condition they found their Unit at Leisure Arms in when they started moving in.

REPORTS TO THE COMMITTEE & COMMITTEE REPORTS

Public Works

Mr. Fogg reported that the Buckhorn Road Bridge is done being repaired and is to be open on Friday of this week.

Mr. Fogg stated that one of the 1985 Dump Trucks blew the engine when returning with stone to repair a reset drain pipe on Silver Lake Road. The truck was towed back to LAC and a crew went and cleaned up the pile of oil which spilled from the truck.

Public Safety

Lt. Venable reported that the recent Administrative Assistant who was hired at the last meeting has chosen to continue her employment with her last employer. Lt. Venable stated that each Committee member should have a copy of the person Director Sowers is recommending to fill the Administrative Assistant position.

Fire Company

Chief Hinchman stated that the Tanker will be going out for the upgrades very shortly.

Mr. Breslin stated that he was unaware that a Senior Van had been in an accident and has seen no report of such.

Mr. Venable stated it was his anniversary and thanked his wife for putting up with him.

Mayor Bradway stated that the Ambulance roof started leaking when some of the screws holding it came loose and it is being fixed by using bigger screws and washers purchased from the building company.

Mrs. Pompper stated that she had attended the annual Drill last Month and thought everyone did a great job.

PUBLIC COMMENT: No one from the public indicated that they wished to make any comments.

CLOSED SESSION

Motion (Pompper, Breslin) to convene into a Closed Session of Business 8:13 pm

RESOLUTION 2015- 86 A RESOLUTION FOR A CLOSED SESSION

BE IT RESOLVED, by the Township Committee of the Township of Lower Alloways Creek that a portion of the meeting of the Township Committee be closed to the public to enable the Township Committee to discuss, and where appropriate, take action concerning the following matter(s) as permitted by N.J.S.A. 10:4-12:

____ 3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

____ 4. Any collective bargaining agreement, or the terms and conditions, which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

____ 7. Any pending or anticipated litigation or contract negotiation other than in (4) above in which the public body is, or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

More specifically, the matter to be discussed involves the following:

More specifically, the matter to be discussed involves the following:

- A. Personnel – Administrative Assistant
- B. Insurance - Health
- C. Contracts – Negotiations FOP

BE IT FURTHER RESOLVED, that the matters discussed will be available for public inspection

- A. At such time the matter is concluded
- B. At such time the matter is concluded
- C. At such time the matter is concluded

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

BE IT FURTHER RESOLVED that this Closed Session is expected to continue for thirty (30) Minutes and that further business by the Committee will take place at its conclusion.

The motion for the Closed Session of Business passed a vote of the Committee as follows: 5-0

Ayes: Pompper, Breslin, Palombo, Venable and Bradway

Nays: none Abstain: none Absent: none

Motion (Pompper, Breslin) to come out of the Closed Session of business. 8:45 pm

The motion to come out of the Closed Session of Business passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Breslin, Palombo, Venable and Bradway

Nays: none Abstain: none Absent: none

BUSINESS AFTER CLOSED SESSION

Motion (Pompper, Breslin) to approve the Memorandum of Agreement with the Lower Alloways Creek Police Officers' Association an affiliate of FOP Lodge No. 6 which outlines the agreed to changes and language to be made in the new Police Contract.

The motion to approve the Memorandum of Agreement with the Lower Alloways Creek Police Officers' Association an affiliate of FOP Lodge No. 6 which outlines the agreed to changes and language to be made in the new Police Contract passed a vote of the Township Committee as follows: 4-0-1

Ayes: Pompper, Breslin, Palombo and Bradway

Nays: none Abstain: Venable Absent: none

Motion (Pompper, Bradway) for Resolution 2015-87, a resolution to offer employment to Bobbi N. Rappa for the position of Part-Time Administrative Assistant at the rate of \$14.57 /hr.

RESOLUTION 2015-87

A RESOLUTION TO OFFER EMPLOYMENT TO BOBBI N. RAPPAS AS A PART TIME ADMINISTRATIVE ASSISTANT

WHEREAS, the Township of Lower Alloways Creek is in need of a Part-Time Administrative Assistant to work 20 hours per week; and,

WHEREAS, the Public Safety Director, David Sowers has made a recommendation that Bobbi N. Rappa be hired as a Part-Time Administrative Assistant.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Lower Alloways Creek has considered the recommendation of the Public Safety Director and shall offer employment to Bobbi N. Rappa for the position of Part-Time Administrative Assistant at the rate of \$14.57 /hr (starting rate for 2015).

BE IT RESOLVED that employment be contingent on passing a pre-employment physical, drug testing as set forth by the Lower Alloways Creek Personnel Policies and completion of any other conditions set forth by the Public Safety Director and so authorized by the Administration Committee of the Township Committee.

BE IT FURTHER RESOLVED that Bobbi N. Rappa first paid day of employment be considered her hired date.

Mr. Venable stated that he would like to see a Township resident hired for this position. Mr. Venable stated that Township has always hired Township resident for the Public Works Department, in fact, no one other than Township residents has been hired in that department and the Police Department use to be all Township residents. Mr. Venable stated that he is aware that there is a State law that the Police Department can no longer be that way, but that the Committee should make every effort to hire a Township resident first, before anyone else. Mr. Venable stated that he is aware that a Township resident did apply for this position and that we should give that person first chance at the position.

The motion for Resolution 2015-87, a resolution to offer employment to Bobbi N. Rappa for the position of Part-Time Administrative Assistant at the rate of \$14.57 /hr passed a vote of the Township Committee as follows: 4-1

Ayes: Pompper, Breslin, Palombo and Bradway

Nays: Venable Abstain: none Absent: none

ADJOURNMENT

Motion (Palombo, Pompper) to adjourn the meeting at 8:55 p.m.
The motion to adjourn the meeting passed unanimously.

Minutes of the June 16, 2015 Meeting were approved at a meeting held July 21, 2015

ATTEST:

LOWER ALLOWAYS CREEK TOWNSHIP

Ronald L Campbell Sr. Clerk

By: _____
Mayor, Timothy W. Bradway